



# FARNHAM TOWN COUNCIL



## Notes Strategy and Finance Working Group

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### Time and date

9.30am Tuesday 14<sup>th</sup> January 2020

### Place

Town Clerk's Office, South Street, Farnham

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### Attendees:

Members: Councillors John Neale (Lead Member), David Attfield, David Beaman, Roger Blishen, Carole Cockburn, Alan Earwaker, Brian Edmonds, Mark Merryweather and Pat Evans (ex-officio).

Officers: , Sara Jones, Assistant Town Clerk, and Iain McCready (Business & Facilities Manager).

### 1. Apologies

None received

### 2. Declarations of Interest

There were no declarations of interest.

### 3. Notes of Meeting held on 10<sup>th</sup> December 2019

POINTS	ACTION
The notes of the previous meeting were agreed.	

### 4. Finance

POINTS	ACTION
i) Members received the Bank and Petty Cash Reconciliations to 31 <sup>st</sup> December 2019 along with the investments and reserves balances.	
ii) Members reviewed the Budget Comparison to 31 <sup>st</sup> December 2019 noting that income was above target at 109% of budget as a result of some specific grants which were ringfenced to specific projects whilst expenditure was running below budget at 68%, partly as a result of vacancies. It was noted that there were also larger items of spend underway or due in the final quarter including the new vehicle and items associated with the acquisition of new property.	

<p>iii) Members noted the Statement of Investments at 31<sup>st</sup> December 2019 and the spread of investments in different institutions, noting that the Financial Services Compensation Scheme did not apply to the Town Council.</p> <p>iv) The Investment Strategy was reviewed and agreed for recommendation to Council (attached as Annex I to these minutes).</p> <p>v) Members reviewed the general and earmarked reserves as at 31 December 2019 and considered the detail of why they were held and the continuing need to hold them. Members also reviewed the basis for the General Reserve noting the expected levels set out in Governance and Accountability (the Practitioners' Guide) and the Council's policy of retaining the Reserve at either six months' of operating expenditure or precept. With the current level of reserve the Council's balance was 47% of precept or 38% of operating expenditure.</p> <p>vi) Members noted the latest BACS and cheque payments which were available for inspection.</p>	<p><b>Recommendation to Council: The Investment Strategy for 2020/21 be adopted.</b></p>
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## 5. Precept

POINTS	ACTION
<p>The Working Group noted the budget agreed at Council for 2020/21 was £1,400,327 and the shortfall between agreed income and expenditure of £27,693.</p> <p>In considering the level of precept, the Working Group reviewed whether it should use any of its reserves, increase further the income targets for services, or set unallocated in-year savings targets. The Working Group were aware of the pressures on principal authorities' budgets and the reductions in government grant to these with the results that there was an expectation that Towns and Parish Councils were having to take responsibility for some areas which were important locally. With Farnham Town Council taking on some £80,000 of costs with the transfer of land from the Borough Council and planning improvements, together with the emphasis on meeting the climate challenge, it was not considered prudent to use more reserves at this stage.</p> <p>The Working Group considered the rate of inflation at November 2019, with CPI at 1.5% and RPI at 2.2% and the fact that some people's incomes were linked to the rate of CPI which would bring additional pressure for those people if the increase were higher. The Working Group also recognised that the CPI rate did not necessarily compare with service inflation.</p> <p>The Working Group noted that in 2015/16 the Band D level of Council Tax in Farnham was just over £3 above the national average but in 2019/20 was about £3 below, underlining that the Council had shown continued restraint whilst increasing other income. In 2019/20 the average council tax precept for Town and parish councils was £67.18 against the Farnham level of £64.49.</p>	

<p>After further discussion, the Cllr Attfield proposed, Cllr Earwaker seconded and it was agreed to recommend to Council (with Cllr Edmonds against) that Farnham's precept be £1,146,027 with its share of the Council tax increasing by 3.1p per week (£1.60 per annum) from £64.49 to £66.09 per annum. This equates to a cost £1.27 per week per band D household for the services provided by Farnham Town Council.</p>	<p><b>Strategy &amp; Finance recommends to Council that the precept for 2020/21 should be £1,146,027 equating to a Band D cost of £66.09 per annum (£1.27 per week).</b></p>
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## 6. Risk Management

POINTS	ACTION
<p>The Risk Management report at Appendix I to the agenda was discussed and agreed for adoption by Council. It was noted that the Fixed electrical wiring tests would take place at Wrecclesham Community Centre and in West Street.</p> <p>It was noted that a full fire evacuation test would be taking place in the near future on a date when there was a council Working Group taking place.</p>	<p><b>Recommendation to Council: The Risk Management report be adopted.</b></p> <p>Councillors who would be interested in being Fire Wardens or First Aid trained should advise the Business and Facilities Manager.</p>

## 7. Grants 2020/21

POINTS	ACTION
<p>i) Members reviewed and considered applications for service agreements from organisations for Town Council funding for ongoing revenue costs that were outside the criteria for the Community Grants programme namely, 40 Degreez, Citizens Advice Waverley, Farnham Maltings, The Bungalow, Waverley Hoppa Service and The Gostrey Centre.</p> <p>ii) The funding proposed is as follows:</p> <ul style="list-style-type: none"> <li>o Service level agreements: £53,500</li> <li>o In year community grants: £17,500</li> <li>o Grants funded from other budgets: £3,000</li> <li>o Small Grants (in year allocation) £2,000</li> </ul> <p>iii) Members agreed to recommend funding as set out in Annex 2 to these notes.</p> <p>It was agreed that:</p> <ol style="list-style-type: none"> <li>1) The contribution to the Sea Cadets should be a pledge to be held in earmarked reserves until the remaining funding was confirmed.</li> <li>2) The funding to Woodlarks would be conditional on the new vehicle meeting Euro 6 standards or equivalent.</li> <li>3) A contribution to the Pilgrim marathon costs should be by way of advertising or sponsorship as in 2019.</li> <li>4) The funding for the Kitty Milroy mural referred from the South Street Trust should be subject of a further report in March</li> <li>5) Funding for pitch improvements and related matters could be funded via the Community Infrastructure Levy in future.</li> </ol>	<p><b>Farnham Town Council is RECOMMENDED to agree as set out in Annex 2</b></p> <p><b>i) service agreement contributions to Waverley Hoppa Service, Farnham Maltings, Citizens Advice Waverley, 40 Degreez, and The Gostrey Centre.</b></p> <p><b>ii) The award of community grants to organisations as set out.</b></p> <p>Officers to prepare a further report on the Kitty Milroy murals.</p> <p><b>Recommendation to Council: A review of the processes and allocation for</b></p>

Members noted the history and background of the current grants programme and agreed that it would be a useful point to review the current programme and processes.

**grants be undertaken in the coming year.**

## 8. Reports from Task Groups

POINTS	ACTION
<p><b>Infrastructure Planning Group.</b> Councillor Cockburn provided an update on the progress of the Neighbourhood Plan and Design Statement. The Neighbourhood Plan Referendum is due on the 12<sup>th</sup> March, and the Design Statement first draft has been circulated for comment.</p> <p>Cllr Neale reported on a meeting with Surrey County Council over the Hickleys Corner proposal advising that Surrey were working up additional details prior to a consultation exercise .</p> <p><b>Community Infrastructure Projects</b> It was noted that the Group had not met since the last Strategy &amp; Finance Working Group but all councillors had been requested to identify suitable projects for funding from their own wards which would then be considered at the next meeting.</p> <p><b>Assets Task Group</b> The Assets Task Group had met on 13<sup>th</sup> January at which a presentation had been given by the Ridgeway School on the proposed café in Gostrey Meadow on the site of the old Bowling pavilion. The project was welcomed by the Task Group and will be worked up in more detail. It was noted that the playground replacement could potentially be moved to be adjacent to the pavilion and additional publicly available toilets could be incorporated into the scheme.</p> <p>The Town Clerk advised that discussions would take place on a lease for the relevant land in due course, and that the additional toilet refurbishment would be on hold for the time being pending the further report. He also advised that a Management Plan for Gostrey would be prepared.</p> <p><b>HR Panel</b> The report attached at Appendix K to the Working Group agenda was welcomed, and the composition of the Appeal Panels for the current year was noted. The Working Group noted that an informal job evaluation would be undertaken of three posts to see if a wider review was required. Cllr Attfield reported that the actions in recognising staff for their achievements in 2019 had been implemented and appreciated.</p> <p>The rates of pay for weekend working in 2020 had been agreed.</p>	<p>All councillors to submit potential projects for individual wards to Assistant Town Clerk by the end of January.</p> <p>Action: Business and Facilities Manager.</p>

## 9. Contracts Update

<b>POINTS</b>	<b>ACTION</b>
<p>The Business and Facilities Manager gave a verbal update on current contract progress. He also advised that some of the items stolen in the Depot Burglary had been recovered by Thames Valley Police. These would now be the property of the Council's insurers.</p> <p>It was noted that the report from Drake and Kannemeyer on Gostrey Meadow was due imminently and they had also been investigating the crack that had appeared at the front of the Council Offices.</p>	

## 10. Town Clerk update

<b>POINTS</b>	<b>ACTION</b>
<p>The Town Clerk advised that the Invest in Farnham Brochure was available for 2020 sponsors and requested that Councillors suggest anyone who may be interested in working with the Council.</p> <p>The dates for the three elector Coffee Mornings to be hosted by the Mayor in 2020 were noted with a separate email being circulated to all councillors.</p> <p>The Town Clerk advised that the Craft City assessment would be taking place on 22-24<sup>th</sup> February.</p>	<p>Councillors to suggest possible organisations to the Town Clerk.</p> <p>Mayor's Secretary to circulate dates to councillors.</p>

## 15. Date and time of next meeting

<b>POINTS</b>	<b>ACTION</b>
<p>Members agreed that the next meeting would take place on <b>Tuesday 3<sup>rd</sup> March 2020</b> at 9.30am</p>	<p>Town Clerk to circulate agenda</p>

The meeting ended at 12.20pm.

Notes written by Iain Lynch

**Investment Strategy 2020/21**

Farnham Town Council acknowledges the importance of prudently investing all funds held on behalf of the community by the Council.

This Strategy complies with the revised requirements set out in the Chartered Institute of Public Finance and Accountancy's Treasury Management in Public Services: Code of Practice and Cross Sectoral Guidance Notes and takes account of the Section 15(1)(a) of the Local Government Act 2003 and follows guidance in the Practitioners' Guide (2016) and MHCLG's Guidance on Local Government Investments. (Revised 2018).

**Investment objectives and practice**

In accordance with Section 15(1) of the Local Government Act 2003 Act, the Council will have regard (a) to such guidance as the Secretary of State may issue, and (b) to such other guidance as the Secretary of State may by regulations specify.

- The Council's investment priorities are first the security of reserves, second the liquidity of its investments and thirdly the rate of return or yield.
- The Council will aim to achieve the optimum return on its investments commensurate with proper levels of security and liquidity.
- All investments will be made in sterling
- Normally investments will be short term with a maturity of 12 months or less.

The Ministry of Housing Communities and Local Government maintains that borrowing of monies purely to invest or to lend and make a return, is unlawful and Farnham Town Council will not engage in such activity.

The Council will monitor the risk of loss on investments by reviewing credit ratings on institutions in which it is investing on a regular basis. The Council will only invest in institutions of high credit quality. Reference will be made in the assessment of credit worthiness to the general economic and political environment in which institutions operate. All significant sources of information will be considered including information from the main credit rating agencies including as appropriate, Fitch or Moody's.

It is recognised that the assessment of risk has changed as a result of the recent economic climate but that the Council should aim for ratings (eg Fitch or equivalent short term F1 – long term rating A- and viability rating A-).

Investments will be spread over different providers where appropriate to minimise risk although it is recognised that the Council is not eligible to receive protection offered by the Financial Services Compensation Scheme. Significant changes in credit ratings will be immediately reported to the Town Council and the Town Clerk/Responsible Financial Officer will take action within delegated powers to protect Town Council assets.

The investment position will be reviewed monthly by senior officers and quarterly by the Strategy and Finance Working Group.

Where external investment managers are used, they will be contractually required to comply with the Strategy.

The Town Council will encourage specific staff training for treasury management appropriate to the Council's circumstances.

The Town Clerk/Responsible Financial Officer is the Council's designated person in investing on behalf of the Council and is authorised to deal with administrative matters and give instructions on behalf of the Council. Any investments created or returned must be linked directly to the Council's current account.

### **Specified investments**

Specified Investment are those offering high security and high liquidity, made in sterling and with a maturity of no more than a year. Such short term investments made with a body or investment scheme of high credit quality (including the UK Government or a local authority or town or parish council) will automatically be Specified Investments. The Council will only invest in institutions with the good credit ratings from approved credit rating organisations.

For the prudent management of its treasury balances, maintaining sufficient levels of security and liquidity, the Council will use:

- Deposits with banks, building societies, local authorities or other public authorities
- The CCLA Public Sector Fund – a mutual fund investing in appropriately rated institutions
- Institutions permitted by specific legislation (eg the Local Authorities Property Fund managed by CCLA)

### **Non-specified investments**

These investments have greater potential risk – examples include investment in the money market, stock and shares. Given the unpredictability and uncertainties surrounding such investments, the Council will not use this type of investment.

### **Liquidity of investments**

The Town Clerk/Responsible Finance Officer will determine the maximum periods for which funds may prudently be committed so as not to compromise liquidity.

Investments will be regarded as commencing on the date the commitment to invest is entered into, rather than the date on which the funds are paid over to the counterparty.

### **Long term investments**

Long term investments are defined in the Guidance as greater than 36 months.

The Council does not currently hold any long term investments and no long term investments are currently envisaged.

### **End of year investment report**

Investment forecasts for the coming financial year are accounted for when the budget is prepared. At the end of the financial year, the Town Clerk/Responsible Financial Officer will report on income from investment activity to the Strategy and Finance Working Group.

### **Review and amendment of regulations**

The strategy will be reviewed annually and at other times as necessary. The Annual Strategy for the financial year will be prepared by the Town Clerk/Responsible Financial Officer and presented for approval at Strategy and Finance Working Group and the full Town Council.

## **Publication**

The Investment Strategy will be published and available in hard copy and on the Town Council's website.

## **Farnham South Street Trust**

As Trustee of the Farnham South Street Trust, the Council considers the principles of prudent management of its finances, are of paramount importance. The Council will follow the same principles for the South Street Trust, and the Investment Strategy will be formally submitted to the South Street Trust for adoption.

The bank account of the South Street Trust is also with HSBC, and investments are with Blackrock.

## **2020/21 investment plan**

HSBC is the Town Council's banker. The majority of funds not required for immediate use are currently invested in HSBC Fixed Rate Interest Moneymarket accounts. Rates may vary from day to day but are generally reasonably comparable with other providers of similar products. Amounts will be invested for up to one year with some funds kept in a call account. During the forthcoming year, the Council will keep under review its banking arrangements and whether a move to another provider is advantageous.

It is considered prudent to plan to spread the financial risk by obtaining facilities at least one other major high street bank or building society with high credit ratings. Currently investments are held with The Cambridge and Counties Bank; HSBC, Nationwide Building Society and CCLA. In addition, the Council invests in the Local Authorities Property Fund, managed by CCLA. Although this is technically not a long term fund, it is envisaged that funds will be invested for a longer period of time in order to recoup the costs of investments. Dividends are repaid to the Council as received in accordance with guidance, any investment is treated as expenditure and recorded in the accounts as such. Any receipt will be treated as income in the year it is repaid.

In relation to the South Street Trust, it is proposed that the fund managers are reviewed to ensure that the income for South Street Trust is optimised.

The Town Council and senior officers will review the position on a regular basis as set out above and take action as appropriate to deal with any change in circumstances.

The Council has not planned to borrow monies in advance of specific spending needs for 20/21. However, a number of projects are proposed where this may be considered if the financial benefits are advantageous and, if required, borrowing approval would be sought from the Public Works Loan Board (PWLB).

Given the level of funds to be invested and the low level of interest rates it is not anticipated that the use of private sector treasury management advisors would be utilised.

Officers responsible for Treasury Management will receive training from time to time as offered by the National Association of Local Councils and other appropriate bodies.



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**Date: 23rd January 2020**

**Farnham Town Council Grants Programme for 20/21**

**1. Summary**

- 1.1 This report summarises applications received for Community Grants in 2020/21 and for Strategy & Finance to recommend to Council to approve. grant applications have been received requesting grant from an allocated budget of £70,000. The report also makes recommendations for Service Agreements with key partners.

The funding proposed is as follows:

Service level agreements:	£53,500
In year community grants:	£17,500
Grants funded from other budgets:	£3,000
Small Grants (in year allocation)	£2,000

**2. Background**

- 2.1 The stated aims of the community grant scheme are to enable local people to participate in voluntary groups and activities; help the Town's voluntary groups to improve effectiveness; ensure the provision of services, needed by the Town's residents, via the voluntary sector; support organisations which meet the needs of people experiencing social and economic difficulties; ensure that there is equality of access and opportunity for all Farnham Town residents to the services it provides and funds.
- 2.2 Funding is given on the basis of need, merit of the project and overall benefit to the local community. Applicants must clearly show how any assistance given will benefit the people living in Farnham or the environment of Farnham. Funding will normally only be awarded up to a maximum value of £2,000. All funding given will be subject to monitoring and evaluation of the outcome of the grant
- 2.3 Grants are not intended to provide general funding for projects. Grants are awarded for specific costs. Organisations are required to provide a report on how previous monies awarded by the Town Council have been spent before they receive a further grant. Organisations should be not-for-profit and must have clearly stated aims and objectives. Activities of the organisation and in particular the project being considered for funding must be readily available to the community of Farnham in general. No award will be made where spending has taken place prior to approval. Normally at least 50% matched funding will be required for any level of grant funding. Costs for general routine maintenance of buildings and equipment are not eligible. Grants will not be awarded for organisations to

pass on money to others. Grants will not be awarded to organisations who already hold surplus funds which are not being used for the general operation of the organisation or delivery of the project and are not earmarked reserves. . If a project is not completed, the funding must be returned and is generally done so.

- 2.4 Grants are available to complete a one-off project or project that will require funding for up to a maximum of three years where normally a tapering grant contribution will be considered.

### 3. Service Level Agreements

Farnham Town Council operates a 'light touch' service level agreement where organisations are providing important social or community services that fit with the objectives of the Council.

Budget Centre	Organisation	SLA (Provisional allocations)
4801	Farnham Maltings	£13,000
4802	Citizens Advice Bureau	£17,500
4803	40 Degreaz	£2,000
4806	Hale Community Centre	£1000
4808	Hoppa Community Transport in Farnham	£10,000
4809	Brightwells Gostrey Centre	£10,000
	<b>Total</b>	<b>£53,500</b>

Organisations that receive SLA contributions (usually £2,000 or above) can use their funding for general purposes as agreed and are groups that may receive funding over a longer period of time whilst their objectives and activities meet the outcomes desired by the Council.

### 4. Town Clerk's Small Grant

- 4.1 Town Clerk's Small Grant (budget centre 4804) has a budget of £2,000 which is used to support in year applications for sums of less than £250. Examples may be for materials for an event, to help fund the cost of a banner above the highway (grant is then transferred into the banners budget) and are not normally allocated to groups that have received a larger grant.

### 5. Applications to be funded from other budgets

- 5.1 Applications were received from the following organisations which are supported from specific service budgets as set out below.

Organisation	Fund from	Allocations
VC Meudon Community Amateur Sports Club (Farnham Cycle Race)	Tourism and Events budget.	£2,000
Farnham Carnival	Tourism and Events. Shared costs with Picnic in the Park	£1,500
Blackwater Valley Countryside Partnership	Community Enhancement for environmental improvements and advice to local groups.	£1,500

### 6. Community Grants 2020/21

- 6.1 A copy of proposed allocations is attached at Annex 2A for Council's approval.

Organisation	Project	Project Cost	Amount Requested	FTC Proposal	Project Description	Strategy & Finance Comment
Andrew Windsor Almshouses	Andrew Windsor door upgrade project	£10,000 – 15,000	£2000	£500	The grant will be spent on essential works to the frontage of the Castle Street Almshouses. The historic Grade 2 listed properties require front doors to be restored, repainted as well as restoration work to the doors to all garden stores in the communal garden for use by all the residents.	Restoring these historic front doors will enhance the character of Castle Street and Farnham and benefit the 11 elderly residents.
Challengers	Farnham Play Summer Holidays	£35660	£1414	£750	This grant would go towards the Farnham Summer Play scheme which allows children with complex or challenging behaviour needs to attend the scheme. Funding would cover activity costs and transport costs including a drumming workshop, farm day and messy day.	This project will provide a supportive play scheme for local disabled children and many of these families experience both social and economic difficulties. 27% live in Farnham.
Creative Response Arts Ltd	Write Well	£5,190.90	£1900	£800	Funding would allow two-hour weekly writing workshops to bring confidence to writers to share their work and no previous experience is needed.	A creative writing arts-worker will facilitate these workshops. Filled out application form for South Street Trust but not eligible for that fund for this project.
Enterprise 19	The Art Basement	£3,750	£1,600	£1000	Following on from the successful application for funding last year, this project would continue to develop the conversion of the Art Basement. This includes the completion of Dark Room space to include a drying cabinet/work bench and COSH cupboard, equipping smaller studio, equipping space to display work and photographic and screen-printing equipment. These spaces will then be used by Young Adults with Learning Disabilities (YALD) for arts and craft activities.	This enhances participation in Surrey Open Studios and contributions to Farnham Craft Town. It also increases the range of activities and experiences for YALD. 40% Farnham residents.
FADEG	Unseen Artists - Art from the Community 2020	£800	£700	£250	An annual two day show of community art to celebrate, promote and encourage amateur creativity, especially those for whom art has a direct therapeutic value. The grant will pay towards gallery rental and publicity.	Funding will allow the continuation of this annual show of community art. Also funded by South Street Trust.

Organisation	Project	Project Cost	Amount Requested	FTC Proposal	Project Description	Strategy & Finance Comment
Farnham Brass Band	Bass drum, Carol books and hymn books.	£700	£700	£350	To update and repair the bass drum and purchase new up to date Band Carol books and new Band hymn books. These include large format versions.	This funding will allow the band to continue to play an integral part in the musical life of Farnham.
Farnham Community Farm	Shelter for all: a yurt for Farnham Community Farm	£6,200	£2,000	£1500	To provide comfortable and safe shelter for staff, volunteers and visiting groups. The current shelter (end of a polytunnel) is unsuitable for many reasons. They have sourced a British built 24ft insulated yurt which will provide space which can be used in all weathers.	By funding this additional shelter, they will be able to increase their engagement with local groups and volunteers around Farnham.
Farnham Sea Cadets	New roof for unit building	£115,000	£2,000	£2000**	To replace current leaking roof sheeting and remove old once funding amount has been reached. The new roof will allow rooms on the upper floor to be used. These will be used as classrooms and overnight accommodation for sea cadets.	Funding will allow this organisation to make use of more rooms and also these spaces can be let out to other Farnham organisations. Make this funding a pledge, seen as an encouragement and given when they have raised the remaining funds.
Farnham Sinfonia	Concerts and related receptions in 2020	£9,163 (after deducting ticket sales)	£1,186.50	£500	The grant will pay for the hire of the venues, St Andrews for the concerts and St Thomas on the Bourne for the receptions.	The local community will benefit from these musical concerts.
Farnham Theatre Association	'a Tale of Two Theatres' book publication	£1400	£650	£200	Publication of book to be promoted in the year 2020. The grant money will provide start-up funding for printing an initial quantity for the launch. The book provides a resource for the community in outlining the history of the Castle and Redgrave Theatres.	The book will be an educational resource for schools, colleges and UCA. Proposed to fund from 2019/20 Grant fund as the launch is March 2020.
Hale Carnival Committee	Hale Carnival	£14,434	£2000	£500	Funds will be used to provide adequate toilets/rubbish, St John Ambulance and security facilities for the Hale Carnival.	Money raised from the carnival is given to local causes.

Organisation	Project	Project Cost	Amount Requested	FTC Proposal	Project Description	Strategy & Finance Comment
Helen Arkell Dyslexia Charity	Dyslexia Support in Farnham	£5,700	£1,900	£800	This project offers free specialist dyslexia assessments and tuition to disadvantaged children and adults in Farnham.	46% of users live in Surrey and a smaller percentage from Farnham.
Home Start in Waverley	Farnham Volunteer Training	£1800	£1800	£500	To train up to five new home visiting volunteers in the Autumn term of 2020. This will replace volunteers who have resigned and will enable them to maintain the current services to Farnham families.	Funding will support vulnerable families.
Old Kiln Museum (Rural Life Centre)	Frensham Building Conservation project	£7,100	£2,000	£1,500	The guttering on the Frensham Building needs replacing. The aim is to secure the building so that it can protect the archives and the collection from damage caused by rainfall. They will re-enforce the guttering in order to prevent leaks.	The community and visitors will benefit by using the improved facilities and archives.
Opportunities	New Beginnings	£1528	£1400	£750	The aim of the project is to help people of all ages to cope more easily with pressures of their lives and to adopt a more positive attitude. Funding would enable us to employ a reflexologist, mindfulness and wellbeing expert.	Funding would support and help people of all ages, primarily from Sandy Hill many with health issues or experiencing unemployment.
New Ashgate Gallery Trust Ltd	Sculpture and Community	£18,542 (£3452 of eligible costs)	£2,000	£750	To support the new Craft Town Public Art commission, funding would be used to offer the following activities: - Be a Sculptor for a day (two community craft workshops on how to create your own sculpture), What is Public Art (a study day with 3 speakers) and a Talk by the winner of the Craft Town Sculpture Commission.	Funding will allow the community to gain new skills and explore the creative process free of charge so there will be no economic barrier for participation. Each activity also celebrates Farnham as a Craft Town.
Roots for the Future	Farnham Tree Planting	£2,195	£1,100	£100	Funding to support a community tree planting workshop in Upper Hale, Sandy Hill area. This would involve 60 people planting around 100 native tree saplings.	Target participants are children, families and older people from local social housing and socio-economically disadvantage. Taking place in Feb/March 2020 so fund from 19/20 if appropriate.

Organisation	Project	Project Cost	Amount Requested	FTC Proposal	Project Description	Strategy & Finance Comment
Rotary Club of Farnham Weyside	The Farnham Pilgrim Marathon and Half Marathon	£12499	£2000	0	The grant would be used to cover costs to host the event.	Funds raised at this event goes to approximately 8 local charities. FTC to offer to sponsor the running bibs and fund from the tourism budget.
Rowledge and Bourne Ringers	Purchase of a lower A flat hand bell	£720.00	£720.00	£400	Funding would allow the purchase of an A flat bell. The addition of this bell would allow a larger range of music to be played.	
Rowledge Cricket Club	Community Outdoor Cricket nets	£13766	£2000	£500	The grant will go towards vital refurbishment, resurface and improvement works to the club's non-turf cricket practice area.	They have 700 members who will benefit but also those visiting the Recreation Ground can benefit from them too. Future applications could be funded by CIL.
Sandy Hill Inclusive Partnership	Women in Sandy Hill (WISH)	£2000	£2000	£500	Funding will allow art/craft sessions to support women	Accounts with Hale Community Centre. Proposed funding would cover 6 sessions.
Space2grow	Construction of a cantilever bridge and associated works.	£2500.00	£2,000.	£500	Funding would allow the construction of a cantilever bridge to link up the space2grow acre with the Bishops Meadow therefore connecting Farnham's two gold award winning projects.	This project will have benefit to 15 groups (schools, youth organisations and mental health groups) that use the acre at space2grow.
The Parenting Space	The Parenting Space – Talking Teens	£2,250	£1,500	£1,200	To provide the 'Family Links' accredited 'Talking Teens' parenting course to local families at space2grow.	Both schools and local parents have requested a need for these courses which will benefit families and children.
The Woodlark Centre	Ford Tourneo Vehicle Project	£18995	£2000	£1000	Funding will go towards the purchase of a pre-owned Ford Tourneo Grand Connect 1.5 TDCI. This will provide better and efficient transportation of their residents and ensure that they can access all services provided by Farnham.	The residents would benefit greatly from this funding. Currently there are cancellations of hospital appointments, classes and social activities due to a lack of transport.

Organisation	Project	Project Cost	Amount Requested	FTC Proposal	Project Description	Strategy & Finance Comment
						Agree to fund on the proviso they use a Euro category 6 vehicle.
Total		£296,892.90	£38570.5	£16850		

Town Clerk's Small Grant (budget centre 4804) has a budget of £2,000.

Applications to be funded from other budgets:

Organisation	Fund from	Provisional allocations
Badshot Lea Community Association	Town Clerk's small grant	£173.40
VC Meudon Community Amateur Sports Club	Tourism and Events budget.	£2000
Farnham Theatre Association	18/19 grants balance	£200